

Department contacts

1. Chair of the Department of Botany and Plant Sciences

Patricia Springer 3107B Genomics Building
patricia.springer@ucr.edu Phone: 951-827-5785

2. Graduate Advisor for Continuing Students

Venu Reddy Gonehal 4234C Genomics
Venu.gonehal@ucr.edu Phone: 951-827-3482

Amy Litt 2109 Batchelor Hall
amy.litt@ucr.edu Phone: 951-827-2113

3. Graduate Advisor for Recruitment

Sean Cutler 3119A Genomics
sean.cutler@ucr.edu Phone: 951-827-6990

4. Plant Biology Student Services Advisor

Fidel Rivas CNAS Graduate Student Affairs Office
fidel.rivas@ucr.edu 2430 Life Sciences Building

5. Botany and Plant Science Graduate Student Association

Claire Mauss (co-President, EAC Representative) - cmaus002@ucr.edu
Sabrina Gilmour (co-President, GSA Representative) - sgilm007@ucr.edu
Annalise Gushue (co-Treasurer, GSA Representative) - agush001@ucr.edu
Stephanie Martinez (co-Treasurer, EAC Representative) - smart046@ucr.edu

6. Vice Chair for Teaching (Department of Botany and Plant Sciences)

Thomas Eulgem 3243A Genomics Building
Thomas.eulgem@ucr.edu Phone: 951-827-7740

7. Vice Chair for Cooperative Extension

Donald Merhaut 4118 Batchelor Hall
donald.merhaut@ucr.edu Phone: 951-827-7003

BPSC OFFICE STAFF DIRECTORY			
NAME	PHONE	ROOM	MAJOR AREA OF RESPONSIBILITY
Toni Van Buhler	2-4401	Batchelor Hall 2142	Accounting Assistant / Travel Coordinator/ Customer Service Desk/ distributes keys, prepares travel vouchers, maintains petty cash
Isacc Martinez	2-5133	Batchelor Hall 2138	Purchasing Specialist –assists with purchases and orders
Maria Sedillo	2-5990	Batchelor Hall 2112	Financial Operations Manager-supervises financial operations

April Meinzer	2-3839	Batchelor Hall 2106	Financial & Administrative Officer (FAO) – oversees all financial, administrative, and operational activities
Mariella Valdivia	2-4619	Batchelor Hall 2118	Administrative Specialist – Provides administrative support to the Chair.
Jessica Gonzalez	2-6687	Batchelor Hall 2122	Research Admin 2 – assists department faculty with pre & post award administration.
Jaime Matute	2-4435	Batchelor Hall 2132	Research Admin 2 – assists department faculty with pre & post award administration.
Carmen McCree	2-4608	Batchelor Hall 2132	Research Admin 2 – assist department faculty with pre & post award administration.
Jackelyn Rodriguez Quinonez	2-5990	Batchelor Hall 2112	Research Admin 2 – assists department faculty with pre & post award administration
Amanda Pattek			Financial Service Analyst I in IIGB
Ben Terao	2-2601		Financial Service Analyst II in IIGB
Kim Steiner	951-315-5733	Greenhouse 16, rooms 102, 104	Teaching Laboratory Coordinator and Departmental Information Technology Specialist;
Matt Ulrich	2-4421	Batchelor Hall 2157	Facilities Assistant

Rotation schedule

	Starts	Ends	Notes
Rotation 1	Sept 25	Nov 3	Starts the three days before classes start
Rotation 2	Nov 6	Dec 15	
Rotation 3	Jan 3	Feb 16	
Lab decided	Before March 1		

Link to complete Handbook and Guidance Committee Forms:

https://plantbiology.ucr.edu/sites/default/files/2022-02/plbl_handbook_2021-2022.pdf