



INSTRUCTIONS

Please read directions and fill out application carefully. Incomplete or incorrectly filled out applications may be denied.

The Botany Graduate Student Association (bGSA) Mini-Grant may be awarded to any Botany graduate student in good standing. It is designed to help defray expenses incurred by graduate students attending or participating in professional conferences or events in the field of their research. The event may be local, within California, national or international.

Mini-Grants of up to \$200 will be awarded to one or two eligible graduate students per quarter (Fall, Winter, Spring and Summer) depending on available funds. In the case of multiple applications, priority will be given to students in most need of funds and to students presenting at conferences. Because the majority of funds for mini-grants are raised through department coffee hours, priority may also be given students that have participated in bGSA coffee hours or other events. The grant award must not exceed the total expenses incurred.

Awardees must submit receipts of expenses to receive funds.

ELIGIBILITY

The event must be a scientific, academic or professional meeting, conference, symposium or convention.

Graduate students can apply every quarter but may only receive one award per academic year.

Graduate students must apply for funds at least 1 month before the conference.

Graduate students must apply each quarter for which they wish to be considered for a mini-grant.

If you have any additional question, please contact one of your bGSA representatives.

bGSA MINI-GRANT APPLICATION

Please fill out application completely and accurately.

Name:	Date:
Telephone:	Email:
Event:	
Location:	
Dates(s) of Planned Attendance:	
Reason for Attending (e. g. poster, talk, attending only):	
Estimated Out-of-Pocket Expenses:	