

**PLANT BIOLOGY GRADUATE PROGRAM**  
**STUDENT PROGRESS REPORT FOR ACADEMIC YEAR 2014-2015**

**Instructions:**

*NOTE:* It is recommended that this form is filled out as a Word document. This enables students to easily update relevant information annually.

- The following report should be filled out during or within 2 weeks after a face-to-face meeting between the student and all members of his/her Guidance, Thesis, or Dissertation Committee.
- Committees should meet between January to May of 2012. The meeting can involve Skype if necessary. The only Committee members who do not need to be present are those who are on Sabbatical leave.
- At the annual meeting, the student should present his/her coursework and research progress to date, work remaining to complete the degree, and plans for completing the research and degree. A one-page summary of the research portion of that presentation should be attached to this report, including a brief statement of career goals.
  - The student should provide this one week prior to the Annual Progress meeting.
- Students should provide/update the information on this form annually. They should fill in all sections in the *Program Requirements* and *Professional Development and Evidence of Leadership* sections.
- The Committee will fill in the *Evaluation of Student Progress* portion of this form in the annual meeting.
  - This can be hand-written.
- At the end of the meeting, the student and Committee members must sign this report. Please indicate if any of the Committee members are on sabbatical and did not participate in this meeting (signature lines).
- The student should retain one copy of this form and provide signed copies to Committee members (hardcopy or electronic scan of signed copy).
- **Due:** Original signed form should be submitted to the Plant Biology Student Academic Officer, Jammy Yang (BH1140), 5:00 pm Monday, May 21, 2014.

**PLANT BIOLOGY GRADUATE PROGRAM<sup>1</sup>**  
**STUDENT PROGRESS REPORT FOR ACADEMIC YEAR 2014-2015**

**Student Name** \_\_\_\_\_

**Date of Guidance, Thesis, or Dissertation Committee Meeting** \_\_\_\_\_

**PROGRAM REQUIREMENTS:** This page is to be updated and completed by the student. Students are required to meet with their Committee AT LEAST once per year.

Planned date for next meeting: \_\_\_\_\_

Qtr/Year Admitted \_\_\_\_\_ Qtr/Year TAST or SPEAK test passed \_\_\_\_\_

Program/Concentration \_\_\_\_\_

Major Area \_\_\_\_\_ Minor Area 1 \_\_\_\_\_

Minor Area 2 \_\_\_\_\_

Date of Passing Qualifying Exam \_\_\_\_\_ Date Degree Expected \_\_\_\_\_

Date Research Proposal Approved by Dissertation Committee \_\_\_\_\_

(Due within 3 months of passing the qualifying examination.)

Dissertation or Thesis Title \_\_\_\_\_

Date of 250 seminar presentation (Ph.D. and M.S. Plan I only): \_\_\_\_\_

Date of BPSC 240: \_\_\_\_\_

Coursework completed:

Coursework remaining:

TA Experience: Quarter \_\_\_\_\_ Class \_\_\_\_\_

If you need a TAship in the next academic year, which quarters would you like to be a TA?

Fall  Winter  Spring

Student's progress report attached? \_\_\_\_\_

Has the student participated in Research Conduct Training? (If so, list training events and dates.)

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<sup>1</sup> Form revised 8/12/2013

**PROFESSIONAL DEVELOPMENT AND EVIDENCE OF LEADERSHIP** (To be completed by student;  
Add rows as needed)

Have you submitted or received a fellowship, scholarship or grant? (If so, provide, submission/funding date, amount, agency, title of award, names of PIs if collaborative)

<b>Date submitted or funded</b>	<b>Amount</b>	<b>Agency</b>	<b>Title of the Award</b>	<b>Status (pending, funded, not funded)</b>	<b>Names of PI, coPI</b>

Did you make any research presentations? (If so provide, name of meeting, title of talk/poster, authors, date, place)

<b>Date</b>	<b>Authors</b>	<b>Title of presentation</b>	<b>Name of Meeting and Location</b>	<b>Your role (poster, talk, author)</b>

Did you publish an abstract, manuscript, book chapter, or review? (If so, provide complete bibliographic information and indicate if this was peer-reviewed)

Did you receive a travel award(s) from UCR or other sources? (date, organization, amount of travel award)

<b>Date</b>	<b>Funding Organization</b>	<b>Meeting Name</b>	<b>Name of Meeting and Location</b>	<b>Amount</b>

Did you receive any honors? (date, organization, name of award)

Date	Organization	Honor

Have you served in any leadership role? (GSA leadership, Committee service, service to professional society, outreach to K-12 schools or community colleges, etc)

Dates	Leadership position	Organization

Have you mentored other graduate students or undergraduates? (If so, list student names and period of training).

Dates	Mentee Name	Mentee Status (Undergraduate, Visiting scientist, Graduate student)	Your role

Do you have other professional accomplishments about which you would like the Program to know?

**EVALUATION OF STUDENT PROGRESS** (Completed by Guidance, Thesis or Dissertation Committee)

Please consider the student's stage in the graduate program.

**Use the Numerical Grading Scheme where:** 1 = Excellent; 2 = Very Good; 3 = Good; 4 = Satisfactory; 5 = Needs Improvement; 6 = Unsatisfactory; NA = Not Able to Evaluate

Background Knowledge	Understanding of the experimental system	Motivation / effort	Experimental skills	Progress
Critical thinking	Quality of Presentation	Quality of Report	Creativity	<b>Overall</b>

1. Are there any concerns about the project?

2. Are there any concerns about the student?

3. Have concerns/recommendations from previous meeting(s) been addressed?

4. Specific recommendations of Committee to student:

**PRINT NAMES and PROVIDE SIGNATURES.** (Indicate if committee member is on Sabbatical leave)

\_\_\_\_\_  
Student \_\_\_\_\_  
Date

\_\_\_\_\_  
Major Professor and Chair, Guidance, Thesis, or Dissertation Committee \_\_\_\_\_  
Date

\_\_\_\_\_  
Member, Guidance, Thesis, or Dissertation Committee \_\_\_\_\_  
Date

\_\_\_\_\_  
Member, Guidance, Thesis, or Dissertation Committee \_\_\_\_\_  
Date

\_\_\_\_\_  
Graduate Advisor \_\_\_\_\_  
Date

cc: Major Professor; Guidance, Thesis, or Dissertation Committee Members; Graduate Advisor (Signatories); Student; Graduate Division; Student File